

**Fremont Community Recreation Authority
Regular Meeting Minutes
January 18, 2018**

The meeting was called to order at 7:03pm by Todd Blake.

Present: Todd Blake, Brian Hettinger, Bryan Kolk, Ramona Deters, Kris Carpenter and Director Tom Elmer. Absent were Dave Deur, John Grimes and Steve Eckert.

Guests: John Sinicki, representing the Newaygo County Pickle Ball Club, and Kelly Graves, representing the Fremont Soccer Club.

Motion was made by Bryan K and seconded by Kris C to approve the January 18th agenda. Todd requested removal of 7C “The Facility Cleaning Service Agreement Proposal”, and addition of 10 A “Resignation Letter Of Board Member Ramona Deters”; Bryan and Chris both confirmed and supported the amendments; amendments approved, followed by amended motion being approved.

Approval of the minutes was delayed till later in the meeting, because some members did not receive the minutes in their agenda packet.

In John G’s absence, Todd presented the December Treasurer’s Report and reported working with Mandy on year-end procedures to post back 2017 revenue and expenses. He also noted the 2017 numbers were not final yet and that the Rec Center had 25% higher expenses in 2017 than in 2016. He also reported the statement of financial position as of December 31, 2017 the Rec Center was in a better position than previously reported because \$30,000 was put back into the financial report from tax revenues collected in January so far.

Motion by Brian H, seconded by Kris C to receive the December Treasurer’s Report; motion approved.

Following Board discussion, there was consensus to pay identified outstanding bills totaling \$12,152. It was noted the revised list should also include \$2,800 to FPS for the Fremont Theater Group and the annual \$10,000 owed to FPS from the building ownership transition. Motion made by Brian H, seconded by Kris C. to pay the bills discussed totaling \$24,952; motion approved.

Public Comment: There were no comments.

Update on “Darling Walkway” Project: Todd B. explained in detail how the Darling Street Project was progressing and provided a map design layout to the board. The driveway exit from the library will be closed to add more parking spaces and a different drive on Merchant will be used to exit the library’s parking lot. There will not be any cost to the Library for this work. Kris C asked what material would be used for the sidewalk and Todd explained it would be poured concrete and would be 5 ft. wide for easy passage. There were a few questions from Bryan K and Kris C regarding the Art Nodes, from which Todd explained the 3 large circles outside the west entrance will be in brick with donor names bricks present and remaining nodes would be colored concrete.

Todd also noted 6 courts are being proposed for a Pickle ball court system in the southwest parking lot. The NC Pickle Ball Club is raising funds for fencing around the courts and for placement of a pavilion/storage shed in the middle. Fencing may cost an additional \$30,000 for the project. The southeast parking lot will not be repaved but will get some work done on sealing the cracks.

Todd noted the City is proposing that the new parking lot to the west of Darling Street be leased to the city in exchange for repaving the southwest lot and constructing the courts, with the Rec Center.

Pickleball rep. John Sinicki asked about signage for the courts (ie: someone who donated money for that PB court.) Todd B. recommended the Club bring back a proposal for their ideas and he would present it to the board for discussion and approval. Kris C wanted more details on how big the sign of the PB court would be and what it would be made out of. Kris C. also asked John S. if the sign on each court would have a place for the sponsor to be and John S. replied yes. Bryan K stated he thought the Foundation's name should be somewhere visible too.

Soccer Programming: Fremont Soccer Club: Kelly G. came to the meeting to discuss with the board the foundations of the Club as well as all the commitments it has to not only the children who play and the community, but also to the Great Lakes Co-ed Soccer program. Kelly also stressed the importance of the Fremont Rec Center soccer program and Club Soccer being a feeder program to the High School soccer program. She explained the difference between Club Soccer and the other program that is being run in Fremont called Alliance by Dave Byrne and stressed that our community could not keep funding 3 separately run programs successfully.

Bryan K asked about the traveling for Club Soccer players, and Kelly explained the commitment level for Club does involve traveling to Spring Lake, Ludington, Manistee, Fruit Port and other lake shore schools, and that the travel commitment is one of the reasons Club didn't bring on younger age groups like U9.

Kelly also explained that there is a small overlap with U10, whereas at one time it was thought to be a good idea for both Rec and Club to offer the age group and parents could decide if they wanted to take on the commitment of travel or to have their child only play locally. This issue is age dependent for the student and where their birthday lies.

When Todd B. asked if the Rec should be eventually joining forces with Club, Kelly noted yes, but explained there needs to be a great deal more discussion on the issues at hand.

Accounting Service Agreement: Todd B. explained that Vickie T would be bringing a computer to the Center and has purchased the accounting software that is needed. She also ordered a line of checks needed to pay both A/P and P/R. Tom has provided office space at the Rec Center for her, of which she anticipated averaging 2 or more hours a week. She will be able to print out statements and checks in house which will help as she works with Tom and John G.

Todd reported he would draft an agreement for Vicci's services, and confirmed the board was still in agreement to pay her \$20/hour. Todd B. also reported he had not met with Oosting & Burt, but planned to in the next week to inform them their services would only be needed for auditing following the month of January.

Kris C. asked what the anticipated savings would be to perform accounting services in house, and Todd explained FCRA currently pays about \$4,800/yr to Oosting & Burt and may only pay about \$2,500/yr to Ms. TerVeer.

Directors Report: Tom informed the Board the locker room showers were deep cleaned by the city workers, following Stanley Cleaners unsuccessful attempts to do so. Stanley attempted to clean them

twice, of which no results/improvements were evident. Tom stated at the end of January the pool deck would also be cleaned as well as the chrome shower head units in the locker rooms.

Kris C. expressed her concerns about all the toys being left outside by the Ellen's day care as well as sand being blown and tracked onto the sidewalks and in the hallway.

Following Tom's distribution of the minutes to those who did not receive them in their email packet, a motion was made by Bryan K, seconded by Brian H to approve the December 14, 2018 regular meeting minutes; motion approved.

Personnel Committee Chair Bryan K reported the committee performed the Director's annual performance review. At that time, Director Tom E. asked for his Performance Review to be discussed in a closed session per the Open Meetings Act.

Motion by Bryan, seconded by Brian to close the Regular Meeting and enter into a Closed Session to discuss the Director's annual performance review, per the Open Meetings Act; motion approved by unanimous roll call at 8:26 pm. The Closed Session ended at 8:45 and the Regular Meeting reconvened.

Motion by Brian, seconded by Bryan to acknowledge receipt of the Director's annual performance review with not wage adjustments at this time, and to offer the Director a mid-year re-evaluation in July 2018; motion approved.

Facilities Committee Chair Brian H reported the committee met and have requested more proposals for building cleaning services. He also stated they hoped to meet with Family Fitness to see about sharing in the cost for the service since they do not currently have a permanent cleaning person either. By sharing the cost of cleaning with FF, the committee is hopeful the building will be more thoroughly cleaned on a regular basis and have a better appearance.

Letter of Resignation: Todd B. acknowledged the resignation letter received from Sheridan Charter Township representative Ramona Deters. Ramona D. expressed to the board that she just felt the issues that plagued the board over 2 years ago were still in existence today and was frustrated with the lack of change.

Kris C asked if there was one thing in particular and Ramona stated the Rec Center is a business but was not run with that premise in mind. She felt most of the board seemed to be in agreement on how issues were being handled, where she was not in agreement. She also stated she had been to the township meeting a few days prior and informed the board of her resignation. There was a great deal of discussion and although they tried to change her mind, in the end understood her frustration.

Todd B. asked if the Township had someone in mind to take her place, and Ramona noted not at this time.

The next regular meeting is scheduled for Thursday, February 15, 2018 at 7:00 pm.

Meeting adjourned at 8:55pm

Ramona Deters - Secretary