

Fremont Community Recreation Authority
Regular Meeting Minutes
January 19, 2017

The **Regular Meeting** was called to order at 6:10pm by Todd Blake.

Board Members Present: Todd Blake, Brian Hettinger, Karen Diekema, John Grimes & Christine Carpenter, Dave Deur and Director Thomas Elmer

Absent: Ramona Deters and Bryan Kolk

Motion made by Brian Hettinger, seconded by Christine Carpenter to appoint Mr. Steve Eckert to fill a community representative position on the FCRA Board; motion approved.

Motion made by Brian Hettinger, seconded by Karen Diekema to approve the agenda; motion approved.

Motion made by Karen Diekema, seconded by John Grimes to approve the 12/15/16 meeting minutes; motion approved.

Karen submitted the December Treasurer's Reports. Todd noted the township tax revenues are coming in very slow, delaying FCRA's ability to pay the City and Fremont Public Schools the agreed annual amounts toward the short term loans. Motion by Brian Hettinger, seconded by Karen Diekema to receive the December Treasurer's Report; motion approved.

Motion by Karen Diekema, seconded by Brian Hettinger to approve the December accounts payable register totaling \$6,862.19; motion approved.

Public Comment: None

FCRA Board Meeting Dates:

Todd recommended the Board consider changing the FCRA Board's regular meeting day to the 3rd Thursday of the month to accommodate coordination of the prior month's treasurer report. Motion by Karen Diekema, seconded by John Grimes to change the FCRA Board's regular meeting day to the 3rd Thursday of the month as recommended; motion approved.

Proposed Lease Agreement:

The Board discussed a proposal idea from Northpointe for use of the kitchen facility area as a child care center. Ellen had noted that it would not only accommodate her gymnastic clients, but potentially anyone visiting the Rec Center. The Board discussed the previously discussed proposal for reopening the kitchen for classes or caterer rental, as well as the option to auction the kitchen equipment off if a lease for child care was considered.

Following discussion, there was board consensus to have the Executive Committee check on the option for classes and kitchen rental with regards to timing and potential revenue. The Committee will also continue working with Ellen on her proposal and report back to the board next month.

Directors Report:

Thomas reported having to straighten out an issue with FCRA's DEQ pool licensing, whereas FCRA's mail from the DEQ had been going to FPS and it was not being forwarded, so there had been delays in FCRA's annual recertification process. Tom noted again that the gym floor needs to be addressed, because the wax finish is almost gone. Tom will request quotes for refinishing the gym flooring and report back next month. It was suggested that kitchen auction proceeds may cover the cost to refinish the floor. Tom also noted Family Fitness is planning to finish installation of the TV's, 24-access door and the hallway gate/locking system this month.

Facilities Committee:

Brian reported Tom is checking into contractor pricing for cleaning/glazing the tiles in the bathrooms and the locker rooms.

FCRA Director Annual Review:

Brian reported the Personnel Committee conducted the Director's annual review. He distributed the review form, noted the Director received a good review and recommended the Board consider a 3% annual cost of living adjustment to his salary and award a \$2,200 merit increase to be paid out in equal quarterly installments during the 2017 calendar year. Motion by Karen Diekema, seconded by Christine Carpenter to confirm the Personnel Committee's recommendation effective January 1, 2017; motion approved.

The meeting was adjourned at 8:13pm.

Todd Blake, (acting) Secretary