

Fremont Community Recreation Authority
Regular Meeting Minutes
March 16, 2017

The **Regular Meeting** was called to order at 7:00pm by Todd Blake.

Board Members Present: Todd Blake, Karen Diekema, Kristine Carpenter, Ramona Deters, Dave Deur and Bryan Kolk. FCRA Director Thomas Elmer and his assistant Ben Blamer were also present.

Absent: Brian Hettinger, John Grimes and Steve Eckert

Motion made by Bryan Kolk, seconded by Kristine Carpenter to approve the agenda; motion approved.

Motion made by Bryan Kolk, seconded by Dave Deur to approve the February 16, 2017 meeting minutes; motion approved.

Motion by Bryan Kolk, seconded by Karen Diekema to receive the February Treasurer's Report; motion approved. The Report also included a summary analysis of the 2016 tax collection process.

Motion by Dave Deur, seconded by Kristine Carpenter to approve the February accounts payable register totaling \$24,428.48; motion approved.

Public Comment: None

Proposed Equipment Purchase:

The Board previously discussed a proposal from the school swim coaches to replace the lane lines in the swimming pool, whereas the floating buoys on the existing lines are crumbling apart. Director Elmer reported receiving several cost estimates and noted FPS Athletic Director has confirmed FPS will split the costs 50/50.

Motion by Bryan Kolk, seconded by Karen Diekema, to authorize purchase of five (5) pool lane buoys for \$2,000, in coordination with FPS for 50% match; motion approved.

Proposed Equipment Sale:

Motion by Ramona Deters, seconded by Karen Diekema, to authorize sale of the kitchen cooking-vent system and portable warming unit for \$1,000 to The Blind Squirrel; motion approved. It was also noted The Blind Squirrel must contract a licensed professional to remove the vent system.

Tom also reported auction of the remaining kitchen equipment is underway with JNJ On-Line Auction Service and the facility committee estimates a \$7,000 net profit from the entire sale of equipment.

Todd reported he would give a presentation of the City's proposed Darling Avenue Street Closure project at next month's meeting.

Directors Report:

Tom reminded the Board the gym floor needs to be addressed, because the wax finish is almost gone, and noted proceeds from the kitchen equipment auction will help cover costs to refinish the floor. Tom also noted Family Fitness has completed installation of the 24/7-access door and tanning booth room.

Tom also reported Outpost has requested a lease amendment to include a more regular use of the old computer room for an additional \$300 per month. Motion by Bryan Kolk, seconded by Karen Diekema, to authorize amendment of the Outpost lease as recommended; motion approved.

Bryan reported the Personnel Committee met with Director Elmer to consider Ben Blamer's appointment to the Membership Supervisor position, and noted they agreed to delay the appointment, but authorize PTO time and reconsideration at his next 6-month review.

Motion by Bryan Kolk, seconded by Karen Diekema, to authorize the facilities committee to negotiate a lease agreement with Letha Fulton School of Dance for use of one of the upper floor rooms for \$800 per month; motion approved with Kristine Carpenter abstaining.

The meeting was adjourned at 8:30pm.
Todd Blake, Chair and (acting) Secretary