

Fremont Community Recreation Authority
Regular Meeting Minutes
Thursday, June 15, 2017

Chair Todd Blake called the meeting to order at 7:03pm

Board Present: Bryan Kolk, Todd Blake, Ramona Deters, Brian Hettinger, Kristine Carpenter, Steve Eckert and FCRA Director Thomas Elmer

Absent: Karen Diekema, John Grimes and Dave Deur

Todd asked for addition of 7F “Consider authorization of an additional \$500 to be spent on the outdoor sign for the Rec Center.” Motion made by Bryan K, and seconded by Kristine Carpenter to approve the agenda with the addition of 7F as requested. Motion approved.

Todd Asked for approval of the May 18 regular meeting minutes only not the extended version with all the public discussion. Motion made by Brian H. and seconded by Bryan K. to approve the 5/18/17 Meeting Minutes. Motion approved.

Todd asked for motion to receive the May Treasure’s Report. Motion by Brian H. and seconded by Bryan K. to receive the May Treasurer’s Report. Motion approved.

Todd asked for a motion to approve the May & June accounts payable register. Motion made by Steve E. and seconded by Brian H. to approve the May & June Accounts Payable Register. There was discussion about how high the utilities bill were and Todd explained it was most likely higher because of Family Fitness activity and he and Thomas will be talking to FF to show how high the bills are since they started renting. Motion approved.

Public Hearing: Considering 2017 Tax Millage Rate

Todd opened the Public Hearing at 7:17pm, for consideration of the 2017 Operating Tax Rate. There was discussion on Resolution 17-01, setting the 2017 tax mileage at .5 mills and how it affected the 2017 Budget. Following discussion, the hearing was closed at 7:10pm.

Resolution 17-01: Setting 2017 Tax Millage

Motion by Brian H. and seconded by Bryan K. to approve Resolution R-17-01 setting the FCRA’s 2017 the ½ mill and a second by Bryan K. Motion approved.

Review & Acceptance of 2016 Audit Statement

Todd announced this will be postponed till the next regular meeting because the audit was not finished.

Resolution 17-02: Deficit Elimination Plan Update

Todd explained we still have a deficit fund balance, but we have reduced it by approximately \$16,000. We’ve also paid FPS and the City for portions of the outstanding loans we have with them. At the end of 2018 we should have all loans paid off and the deficit fund balance eliminated. Todd also reminded us the 17-02 resolution is to confirm we still have a plan and continuing to follow it. The Resolution will be presented at the next meeting following the audit presentation.

Lease Agreement with Northpointe for Additional Child Care Room

Ellen Gibbe, owner of Northpointe, requested another room to lease for the older children that would come before and after the younger child care group. The lease would be a totally separate one from the other leases Ellen currently has. Motion by Brian K, seconded by Brian H. to authorize negotiation and execution of a 1-year lease with Northpointe, for use of an upstairs room for \$300/month. Motion approved.

Consider Authorizing an Additional \$500 in Expense for Outdoor Building Signage

Todd requested a motion be made for authorizing up to an additional \$500 for purchase and installation of outdoor signage for the building. He reminded the board that \$2,000 was originally authorized and noted all bids are in for the letters which will be 18” black acrylic letters that spell out “Community Rec Center.” He reported Valley City Signs currently has the low bid and NorthPointe and Family Fitness each will have the opportunity to put signs under the new Rec sign.

Motion by Brian H. and seconded by Bryan K. to authorize an additional \$500 for purchase and installation of outdoor signage from Valley City Signs for \$2,495. Motion approved.

Directors Report

Tom reported there was an incident of a 7 year old girl who tried to run through a window by the east entrance. The girl was not injured because of the safety glass and he is looking at replacement costs at this time. He noted there will not be a kick ball league this summer due to lack of interest.

He also reported there are two new programs scheduled for the summer. A running camp, that Ashley will be heading up with hopes of Cliff Somers helping out. There will also be a mini camp that will take place before and after the “Summer Magic” program at Fremont Lake Park.

Thomas informed the board that Family Fitness is going through some staff-changeover, and assured the board he would stay on top of the transition and contact FF when needed.

The AC in Northpointe has been a constant issue. Thomas discussed with the board he has a pretty inexpensive solution for part of the issue but to program the t-sat system into the current one would cost 200-300 dollars an hour from Honeywell. Brian H stated they were putting in a value to not only help shut off water but also put in a water meter so Northpointe would have to pay a water bill for AC usage. Currently, Thomas is manually turning the valve on and off as needed.

Thomas announced he will be shutting down the pool area on an upcoming Sunday so he can clean the pool deck. Todd asked that he give him a heads up, so that he could come in and help with fixing the tile.

Kristine C. is concerned there is still not a door in the group fitness area so children are still going in and out of the room. Todd is going to look at their lease to see if FF is able to have a child care and also told Christine the best way to get action is to contact FF directly since she is taking the class from them.

No committees have met.

Motion by Brian H. and seconded by Brian K. to adjourn the meeting at 7:55pm. Motion approved.