

Fremont Community Recreation Authority
Regular Meeting Minutes
October 18, 2018

The meeting was called to order at 7:00 pm by Chair Bryan Kolk.

Present: Bryan Kolk, Todd Blake, Brian Hettinger, William (Bill) Kunnen, Kris Carpenter, Mike Oosterhouse, Dawn Finch and Director Tom Elmer. John Grimes was absent. Guests: Chad Gibbe (Northpointe Gymnastics)

Motion was made by Dawn Finch, seconded by Brian Hettinger to approve the meeting Agenda; motion approved.

Motion was made by Brian Hettinger, seconded by Bill Kunnen to approve the September 20, 2018 Regular Meeting Minutes; motion approved.

Treasurer John Grimes was absent, so Todd Blake submitted the Report and briefly summarized the revenue/expense report for September. Motion by Dawn Finch, seconded by Brian Hettinger to receive the September Treasurer's Report; motion approved.

Motion made by Brian Hettinger, seconded by Dawn Finch to authorize payment of the current and upcoming utility bills for Consumers Energy, DTE and Comcast, and to reimburse Amy Pumford, Sophia Drozd and Thomas Richardson, not to exceed an estimated \$7,000 in total; motion approved.

Public Comment: None.

Resolution R-18-03: Todd Blake reported the proposed resolution amends the one approved in July, which updates FCRA's Deficit Elimination Plan created in 2015. He also noted FCRA has had year end net revenue earnings the last two years, which have reduced the deficit, and the Plan estimated eliminating in by 12/31/19. Motion by Todd Blake, seconded by Brian Hettinger, to approve a Resolution amending Resolution R-18-02, adopting an amended Deficit Elimination Plan for FCRA; motion approved.

Directors Report: Director Tom Elmer briefly summarized his report to the board and reported lease rent for the ComCon event on Saturday, October 20th has been paid, other than the agreed upon 10% of entry fees from the event to follow. He assured the Board there shouldn't be any more issues with their assumed use of already leased spaces by Northpointe and Family Fitness, and that he planned to be at the event at startup, to make sure things went smooth.

Bill Kunnen noted hearing complaints from members regarding FCRA staff's lack of knowledge on programs and building operations.

Program Committee: Committee Chair Dawn Finch recommended establishment of a punch card system to incentivize non-member's attendance and/or becoming members. Motion by Todd Blake, seconded by Mike Oosterhouse, to authorize the Program Committee and Director Elmer to further research and introduce a punch card program as recommended; motion approved.

Dawn Finch also submitted proposed flyers advertising a "Parents/Kids Night Out" program to be offered at the Rec Center in November/December, that would permit parents to drop off their children at the Rec Center for up to a 4-hr period of time, while they shop. Motion by Todd Blake, seconded by Kris Carpenter, to authorize establishment of the proposed program immediately; motion approved.

There was also discussion and recommendation for the Director to revamp FCRA's birthday program immediately, because of out of date and changed information.

Closed Session: Motion by Todd Blake, seconded by Mike Oosterhouse to close the Regular Session at 8:07 pm and enter into a Closed Session for the purpose of discussing legal matters; motion approved by unanimous roll call vote. The Closed Session ended at 8:30 pm and the Regular Session reconvened.

Brian Hettinger recommended the Board consider Treasurer John Grime's letter of recommendation regarding FCRA making some staffing and operational changes as cost-savings measures.

Motion by Kris Carpenter, seconded by Dave Deur, to authorize Director Elmer to sign the release forms necessary for return of the copier back to MOS, following receipt of written confirmation of FCRA's release from all responsibility of both the copier and the Wells Fargo lease agreement; motion approved.

Motion by Todd Blake, seconded by Brian Hettinger, to schedule an executive committee meeting for 5:30 pm on Thursday, November 1st, and reschedule the next regular monthly meeting for 7:30 pm as well on November 1st; motion approved and the regular meeting adjourned at 8:55 pm.

Todd Blake – Secretary