

FREMONT COMMUNITY RECREATION AUTHORITY

MEETING MINUTES

Thursday, December 3, 2015, 7:00-9pm

Fremont Community Rec Center, 201 E. Maple St., Fremont, MI

1. WELCOME

The meeting was called to order at 7:10 PM by Chairman Todd Blake.

FCRA Board Present: Todd Blake, Brian Hettinger, Crystal Calkins, Jean Sherman, Erik Bengston, Warren Stroven, Becky Content (7:15), Bryan Kolk (7:20) and Rhoni Kaastra (7:25)

Public Present: FCRA Director Tom Elmer, FPS Board Chair Ed Wosinski and FPS Superintendent Ken Haggart

2. APPROVAL OF AGENDA

Motion by Brian, seconded by Jean to approve the Meeting Agenda with the addition of “Acknowledgment of FCRA Board Member Resignation”; motion approved.

3. ACKNOWLEDGMENT OF FCRA BOARD MEMBER RESIGNATION

Chairman Blake read FCRA Board Member Jean Sherman’s letter of resignation from the FCRA Board, effective January 1, 2016.

4. APPROVAL OF MEETING MINUTES: NOVEMBER 5, 2015

Motion by Brian, seconded by Warren to approve the November 5, 2015 meeting minutes as amended; motion approved.

5. RECEIVE NOVEMBER TREASURER’S REPORT & NOVEMBER ACCOUNTS PAYABLE LIST

Motion by Jean, seconded by Brian to receive the November Treasurer Report; motion approved.

Chairman Blake reported the November Accounts Payable list will be combined with the December list since there was only one check that was less than \$1,000.

6. PUBLIC COMMENTS (NON-AGENDA ITEMS) – None.

7. RECREATION AUTHORITY BUSINESS FOR BOARD DISCUSSION & ACTION

UPDATE ON MILLAGE PROPOSAL CAMPAIGN

Chairman Blake reported the all the participating jurisdictions recently approved revised resolutions permitting placement of FCRA’s proposal for ½ mil operating millage on their March 8, 2016 Presidential Primary Election Ballots.

A “Membership” meeting was set for Thursday, January 7, 2016 at 6:30 PM. The Board will conduct the meeting in the gymnasium with the regular board meeting to follow.

A “General Public” meeting was also scheduled for Thursday, February 4th at 6:30 PM, where the Board will conduct the meeting in the gymnasium with the regular board meeting to follow.

New millage committee members are being sought

RESOLUTION R-15-03: AUTHORIZING A MILLAGE CAMPAIGN FOR FCRA OPERATIONAL FUNDS

Motion by Brian, seconded by Rhoni to approve Resolution R-15-03 adopting revised millage proposal language for FCRA operational funds, to be placed on the March 8, 2016 Presidential Primary Election Ballot; motion approved.

Review FPS Building Lease Agreement & Discuss Options if Millage Should Fail

Chairman Blake noted the Board should be aware of FCRA’s options if the millage should not pass, which include but are not limited to: 1) turning the building back over to Fremont Public Schools and FCRA not continuing forward; or 2) keeping the building, closing the pool, incorporating Quest High School operations, seeking new grant funds and working with FPS on an acceptable operating budget.

FPS Board Chair Ed Wosinski confirmed the school had discussed the same options and recommended FCRA and FPS formally approve similar position statements with regards to the campaign and our options.

There was discussion and revision to the draft campaign flyer that Todd will revise and re-distribute.

POLICES: STAFF TO YOUTH PARTICIPANT RATIOS

Motion by Brian, seconded by Jean to approve the “Staff to Youth Participant Ratios Policy” to ensure sufficient staffing for children’s safety during FCRA related activities; motion approved.

BUDGET AMENDMENTS FOR 2015 OPERATING BUDGET

Chairman Blake presented an estimated yearend revenue/expense report with proposed amendments to the 2015 Operating Budget. He noted although the FCRA may end up with net revenues for 2015, it will fall short of covering the \$20,000 deficit balance we started with, which is why the March 8, 2016 ballot initiative for a ½ mil operating tax is necessary. The proposed 2016 Operating Budget reflects elimination of the anticipated 12/31/2015 year end deficit, following a successful ballot initiative in March.

Motion by Brian, seconded by Rhoni to approve the proposed 2015 budget amendments adjusting the total revenues from \$302,600 to \$248,539 and the total expenditures from \$296,655 to \$245,255, ending with a \$3,284 net difference; motion approved.

8. RECREATION DIRECTOR REPORT:

- A. REC CENTER ROOF STATUS** - Director Elmer reported FPS has started the bid-request process for a full roof repair on the northern rec center roofs. FPS is also aware of new leak areas recently identified.
- B. FCRA INSTRUCTOR STATUS** - Director Elmer reported the new Yoga instructor, Joan Mudget, has begun Yoga classes, but no Zumba yet.
- C. WINTER PROGRAM SIGNUPS STATUS**- Director Elmer reported the youth basketball programs filled up, but finding coaches was difficult.
- D. FCRA COLLEGE INTERNSHIP**- Director Elmer reported Fremont native and CMU student Ben Blamer, has accepted an internship position with FCRA under the same terms we’ve offered the last two college students. (\$100/wk for 40 hours of service, for six months)

9. NEXT MEETING DATE: THURSDAY, JANUARY 7TH @6:30PM

10. ADJOURNMENT – The meeting adjourned at 8:40 PM.

TODD M. BLAKE, CHAIRMAN

AUTHORITY BOARD MEMBERS:

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| <u>CITY OF FREMONT</u> | <u>SHERIDAN CH TWP</u> | <u>DAYTON TWP</u> | <u>SHERMAN TWP</u> | <u>COMMUNITY REPS (3)</u> |
| TODD BLAKE | BRYAN KOLK | JEAN SHERMAN | BECKY CONTENT | CRYSTAL CALKINS (FPS) |
| BRIAN HETTINGER | VACANT | RHONI KAASTRA | WARREN STROVEN | DEAN MOREHOUSE |
| | | | | ERIK BENGSTON |