

**Fremont Community Recreation Authority**  
**Regular Meeting Minutes**  
**December 13, 2018**

The meeting was called to order at 7:00 pm by Chair Bryan Kolk.

Present: Bryan Kolk, Todd Blake, Brian Hettinger, Kris Carpenter, Mike Oosterhouse, John Grimes, Dawn Finch and Director Tom Elmer. Bill Kunnen was absent. Guests: Lowell Godfrey, Greg Cooke and Greg Mulder.

Motion was made by Dawn Finch, seconded by Todd Blake to approve the meeting Agenda with the addition of action item “2018 Budget Amendments”; motion approved.

Motion was made by Mike Oosterhouse, seconded by John Grimes to approve the November 15, 2018 Regular Meeting Minutes; motion approved.

Public Comment: Lowell Godfrey introduced himself and submitted a letter to Director Elmer regarding a proposal for leased space he would like to offer to FCRA. Following discussion, Chair Bryan Kolk recommended Mr. Godfrey meet with the Facilities Committee and the Director to discuss it further and make recommendation to the Board later.

John Grimes submitted the November Treasurer’s Report and briefly summarized the revenue/expense report for November, noting our net earnings as of 11/30/18 were (\$28,829.) He also noted December Tax revenue of approximately \$65,000 will be recorded by year end 12/31/18, of which is already coming in. Motion by Dawn Finch, seconded by Brian Hettinger to receive the November Treasurer’s Report; motion approved.

Motion made by Todd Blake, seconded by Brian Hettinger to authorize payment of the current and upcoming utility bills (Consumers Energy, DTE & Comcast) and the State of Michigan (pool license), not to exceed an estimated \$9,382 in total; motion approved. A motion was made by Brian Hettinger, seconded by Dave Deur to authorize a transfer of \$898 from the Program account to pay the Hi-Lites, TS Graphics, Fremont Public Schools and Cole Hamilton for Kids’ Night Out program expenses; motion approved. A motion was also made by Brian Hettinger, seconded by John Grimes to authorize reimbursement of approximately \$19,500 from the Pickleball donation account to the City of Fremont, for construction of the outdoor pickleball courts this fall; motion approved.

LED Lighting Proposal: Greg Cooke & Greg Mulder briefly reviewed their LED lighting proposal for the Rec Center facility, whereas the proposal entails potentially substantial cost savings for FCRA. Chair Bryan Kolk recommended they meet with the Facilities Committee for further discussion and review, and for the Committee to report back to the Board with a recommendation.

2018 Budget Amendments: A budget amendment was recommended for the addition of revenue and expenditure of the “Bus Trip” program (\$2,570.) Motion by Mike Oosterhouse, seconded by Dawn Finch to approve addition of the Bus Trip program for \$2,570 as recommended; motion approved.

Directors Report: Director Tom Elmer briefly summarized his report, which included net earnings in all of the recent fall programs. He also noted new Dodgeball Tournament and Casino Bus Trip flyers are being distributed, and the Gerber Life event on Saturday will bring in over \$1,000 in lease rent.

Executive/Personnel Committees: Personnel Committee Chair Bryan Kolk reported the two committees met to discuss the recent layoff of the cleaning person and dissemination of the facility cleaning duties amongst the staff till further notice. He also noted FCRA will be reimbursing the State for unemployment wages paid out for up to sixteen weeks.

Program Committee: Committee Chair Dawn Finch reported 28 kids enrolled in the new Kids' Night @ the Rec program. She also reported a Casino Bus Trip is being planned for the Soaring Eagle Casino in Mt. Pleasant on Saturday, February 2<sup>nd</sup>, and that it will take 30 registrants to break even. She also submitted a draft 2019 events calendar that can be used and updated throughout the year for general information and planning.

Closed Session: Motion by Kris Carpenter, seconded by John Grimes to close the Regular Session at 9:27 pm and enter into a Closed Session for the purpose of discussing legal matters; motion approved by unanimous roll call vote. The Closed Session ended at 9:51 pm and the Regular Session reconvened.

Motion by John Grimes, seconded by Mike Oosterhouse, to authorize payment of \$360 to Attorney Roger Sweeny, for his work regarding the copier lease; motion approved.

Motion by

Motion by Dawn Finch, seconded by Brian Hettinger to adjourn the regular meeting at 9:58 pm; motion approved.

Todd Blake – Secretary