

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
June 20, 2019

The meeting was called to order at 7:00 p.m. by Chair Bryan Kolk.

Present: Board members Brian Hettinger, Mike Oosterhouse, John Grimes, Dawn Finch, Kris Carpenter, Bill Kunnen, Steve Heiss and Director Tom Elmer.

Guests: Lowell Godfrey, Tim Powell.

Motion was made by Steve Heiss, seconded by Brian Hettinger to approve the meeting Agenda; motion approved.

Motion was made by Brian Hettinger, seconded by Bill Kunnen to approve the May 16, 2019 Regular Meeting Minutes as presented; motion approved.

Motion was made by Brian Hettinger, seconded by Steve Heiss to approve the June 7, 2019 Special Meeting Minutes as presented; motion approved.

Public Comment: Lowell Godfrey asked about internet coverage upstairs and pointed out that there is little to no service in hallways. He also inquired about getting city rates for renting the gym, south commons, etc. since he is now renting space at the Rec Center.

Tim Powell put forth a proposal for providing the Rec Center with internet service. This will go to the Facilities Committee.

Treasurer's Report:

John Grimes submitted the May Treasurer's Report. Mr. Grimes reported that the Rec Center is starting to notice a savings on utilities and is hoping that the Consumers bill will be much lower because of the pool shutdown. He also noted that he and Tom Elmer are looking to change the internet and phone service; doing so should save over \$500 per month. Motion to receive the May Treasurer's Report by Brian Hettinger, seconded by Kris Carpenter. Motion approved.

Approve June Accounts Payable Register:

John Grimes noted that our current checking account balance was \$2,632.36 and that Family Fitness still needed to pay for June's rent. Also noted was the payroll taxes of \$1,500 which are due by the end of the month. This amount is lower due to the temporary closing of the pool—no lifeguard is currently needed. John recommended the payment of the following bills: Comcast May phone bill, Consumers bill when it arrives and the payroll taxes. Motion by Mike Oosterhouse, seconded by Brian Hettinger to pay recommended bills. Motion approved.

Old Business:

None

Recreation Authority business for Board discussion and action:

A. Discussion on the renting of space by Newaygo County Mental Health (NCMH). Once a lease is finalized NCMH has plans to paint, carpet, install internet service and change locks on proposed spaces to be rented by them. Motion made by Kris Carpenter; seconded by Steve Heiss to have the Facilities Committee continue contract work with NCMH. Motion passed.

Director's Report:

Director Tom Elmer submitted his report noting that he has been researching new phone companies and suggests Ooma as our new provider. We will need a minimum of three phones at a cost of \$200 each. After that, our phone bill will be lowered substantially. Mr. Elmer has informed the board that eventually NCATS will be our internet provider. This too will lower our bill.

Committee Reports:

A. Personnel Committee:

Committee Chair Brian Hettinger reported that the Personnel Committee met on June 7, 2019 after the special Rec Center meeting for Director Tom Elmer's review.

B. Programs Committee:

Committee Chair Dawn Finch reported that Cornhole Mondays has started. The program has had a slow start, but she is hoping that over time people will come out on Mondays to play cornhole. Ms. Finch also presented a monthly newsletter that will be mailed to members the beginning of each month.

C. Facilities Committee:

Committee Chair Brian Hettinger reported that the pool and deck along with the floors in the Men's and Women's locker rooms have been cleaned. He also noted that we continue to have lease issues with Tim Powell.

D. Executive Committee:

No report.

Closed Session: Motion made by Brian Hettinger, seconded by John Grimes to close the Regular Session at 8:35 p.m. and enter into a Closed Session for the purpose of discussing litigation strategy and personnel review; motion approved by unanimous roll call vote. Motion made by Steve Heiss, seconded by Brian Hettinger to end the closed session at 8:55 p.m. and that the regular session be reconvened. Motion passed.

Motion by John Grimes, seconded by Steve Heiss to adjourn the regular meeting at 8:57 p.m.; motion approved.

Dawn Finch, Secretary