

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
August 18, 2022

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk.

Present: Board members, Brian Hettinger, John Grimes, Dawn Finch, Steve Heiss, Steve Christoffersen, Kris Carpenter, Bryan Kolk, Mike Oosterhouse, Bill Kunnen (7:05 p.m.)

2. Approval of August meeting agenda:

Motion was made by Steve Heiss, seconded by Brian Hettinger to approve the August meeting agenda; motion approved.

3. Approval of June meeting minutes:

Motion was made by Brian Hettinger, seconded by Mike Oosterhouse to approve the June 2022 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Approve July Treasurer's Report:

John Grimes submitted a written Treasurer's Report: Total revenue for the month of July was \$8,978. Notable contributions to revenue were a total of \$3,408 for memberships and Tivity payments, \$1,020 for drop-ins, \$1,320 for swimming lessons, and \$1,600 from three of our tenants.

Total expenditures for the month were \$13,861 for a net monthly loss of \$4,883. Notable expenses were \$7,113 for wages and payroll taxes and \$4,865 for utilities.

As you can see, July was a slow month for the rec center, but this is fairly typical. We anticipate that income from operations will begin to increase in September once school recommences.

Year-to-date, we have a profit of \$28,804.80. Not reflected in our income for the month of July but reflected in our checking account balance presented in the Accounts Payable report is our first tax revenue from the City of Fremont of over \$13,000. We should continue to receive payments from the city for the next month or two.

Motion to approve the July Treasurer's Report by Brian Hettinger, seconded by Steve Heiss; motion passed.

6. Approve July Accounts Payable:

John Grimes submitted a written Accounts Payable Report: Following are our balances for our various accounts as of 15 August 2022.

Checking:	\$80,073.65
Reserve:	\$55,016.77
Pickleball	\$ 2,549.21

No new money was added to the Reserve Account.

Between now and our next meeting, the Rec Center will receive \$1,600 from three of our tenants, \$6,000 from programs, memberships, rentals, etc. Also, a recently made a deposit has not yet been recorded in our checking account balance of nearly \$1,200. These items along with our checking account balance will provide us approximately \$89,000 with which to pay our bills and this does not include upcoming tax payments from the City of Fremont. Between now and our next scheduled meeting we will have either two or three payrolls depending upon when we schedule the next board meeting. Estimating three payrolls at \$3,000 each reduces our available funds to \$80,000 with which to pay our accounts. As noted on your Accounts Payable register, we have a total of \$12,298.85 of invoices to pay and this does not include our DTE, Konica-Minolta, Ooma, or Microsoft bills. I estimate that adding these other bills will result in a total of \$13,000 to be paid. This leaves us with approximately \$67,000 in our checking account going into next month.

Motion to approve all of the invoices both listed and expected to be paid made by John Grimes, seconded by Kris Carpenter; motion passed.

7. Review Old Business:

- A. FCRA Director position. The Rec Center received only one application for the position. An interview was given this candidate was not a good fit.
- B. Washer/Dryer. A washer and dryer have been delivered and work on installing them upstairs in Classroom 4 will take place as soon as possible.
- C. Pool Chlorinator. We are waiting to hear from Joe Malone with Aquatic Source on the delivery/installation date.

8. Recreation Authority New Business for Board Discussion and Action:

- A. Lifeguard opening/Pool hours. Donavin Corley who had been lifeguarding early morning lap swim, water aerobics class and afternoon lap swim has taken a new position in Grand Rapids. This means that those swim times will be put on hold until a new lifeguard can be found. The Rec Center is actively looking for a lifeguard and will pay for the training/certification.
- B. Bingo. Discussion of the possibility of the Rec Center being able to get a Bingo license with the State of Michigan.
- C. September 2022 meeting. Discussion took place as to whether to have the September meeting since D. Finch and J. Grimes will not be able to attend necessary. Motion to not have the September 2022 meeting and to authorize John Grimes to pay bills as they come in made by Steve Heiss, seconded by Kris Carpenter. Motion passed

9. Director's Report:

D. Finch submitted a written report: The FHS class of 2002 had its class reunion in the Community Room on Saturday, July 16 and that led to another class reunion being booked for June 2023. We've had a couple of political events here this summer. The first was an event for Diane Schindlebeck in July and the second was the Newaygo County Republican Party Convention earlier this month. We finished the last of the summer swim lessons on Friday, August 12. We will have one more set mid-October. To date, we've grossed \$7,444.50 in swim fees. The Kids Only Flea Market was very successful. One will be planned for 2023. We're gearing up for the fall season! Tae Kwan Do, Tai Chi, Healthy for Life fitness class, Mom2Mom sale, a Chicago Bus trip, and a bus trip to Turkeyville (in Marshall, Michigan) are all coming up. The American Heritage Gun Show is scheduled for Sunday, September 18 from 9:00 a.m. – 3:00 p.m. I am working on programs/activities for senior citizens/retirees. I'm starting with an afternoon cornhole league on Tuesdays September 27 – November 15 (8 weeks) starting at 1:00 p.m. Cost is \$10 per person. There will be a Chalk the Walks competition as part of Harvest Festival on Saturday, September 24. We will be closed Monday, September 5 for Labor Day. John and I will be out of town September 7- 21.

10. Committee Reports:

- A. Personnel Committee: None
- B. Programs Committee: See Director's Report.
- C. Facilities Committee: New parking lot has been installed. Recap of pool chlorinator and washer and dryer.
- D. Executive Committee: None

11. Closed Session: None needed

12. Next meeting October 20, 2022

13. Meeting adjourned at 8:25 p.m.

Dawn Finch, Secretary