

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
December 17, 2020

1. The meeting was called to order at 7:12 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger, Steve Heiss, John Grimes, Dawn Finch, Gene Christoffersen, Mike Oosterhouse, Kris Carpenter Absent: Bill Kunnen

2. Approval of December meeting agenda:

Motion was made by Steve Heiss, seconded by Brian Hettinger to approve the December meeting agenda; motion approved.

3. Approval of November meeting minutes:

Motion was made by Brian Hettinger, seconded by Mike Oosterhouse to approve the November 2020 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Treasurer's October Report:

John Grimes submitted a written report. Total revenue for the month was \$11,952.85. The main income contributor was the City of Fremont with a tax payment totaling \$6,925, and memberships at \$2,290. Total expenses for the month were approximately \$4,997 for a monthly profit of approximately \$6,995. Notable expenses were \$3,886 for wages. Utility charges are not shown on the report since our bookkeeper was on vacation right before Thanksgiving and bills for last month were paid when she returned meaning the utility bills were actually paid in December.

Motion to approve the October Treasurer's Report by Kris Carpenter, seconded by Steve Heiss; motion passed.

6. Approve October Accounts Payable:

John Grimes submitted a written Accounts Payable report. Our current bank balances as of Tuesday, December 15, 2020 are as follows: Checking: 46,764.28; Reserve: \$16,409.75; Pickleball: \$5,199.94. A list of recommended bills to pay was submitted: Aquatic Source, Consumers Energy, DTE Energy, Fremont Ace Hardware, Kendall Electric, Konica-Minolta, NCATS, Nieboer Electric, and Quality Air for a total of \$9,308.79. Mr. Grimes suggested that the board transfer \$5,000 into the Reserve account to prepare for upcoming expenses.

Motion to pay creditors as listed on Mr. Grimes' written report was made by John Grimes; seconded by Brian Hettinger; motion passed.

7. Public Hearing:

Public Hearing open at 7:20 p.m. Discussion of proposed 2021 Fremont Community Recreation Authority budget took place among board members. Public Hearing closed at 7:26 p.m. Motion for roll call vote on proposed 2021 FCRA budget made by Brian Hettinger, seconded by Kris Carpenter.

Roll Call:

John Grimes	yes	Mike Oosterhouse	Yes
Steve Heiss	yes	Gene Christoffersen	Yes
Bryan Kolk	yes	Kris Carpenter	Yes
Brian Hettinger	yes	Dawn Finch	Yes

Motion passed

8. Review Old Business:

Meeting with Township and City of Fremont Boards has been moved to Wednesday, February 10, 2021 at 7:00 p.m.

9. Recreation Authority Business for Board Discussion and Action:

A. Purchase of FCRA membership cards was discussed. Ms. Finch has contacted The Print Shop in Fremont to order additional membership cards. Two thousand fifty cards (2,050) will cost \$1,900. This includes all set-up fees. Motion made by John Grimes, seconded by Kris Carpenter to order cards. Motion passed.

10. Director's Report:

Interim Director, Dawn Finch submitted a written report. Our winter cornhole league is scheduled to start January 11 and run through March 8. Start date is dependent on Covid restrictions. January Rec- tivity boxes have been assembled and are ready to purchase. Price is \$15 for pickup and \$20 for mail. A 100-mile lap swim challenge will begin January 1, 2021 and run to the end of the year. Cost is \$10 per person and that really just pays for the t-shirt the participant will receive if he/she finishes the challenge.

11. Committee Reports:

A. Personnel Committee: The Personnel Committee will start exploring hiring another MRS staff person.

B. Programs Committee: See Director's Report.

C. Facilities Committee: Roof repairs will need to take place in the Spring of 2021. Brian Hettinger will be getting a few estimates for prices and repair options.

D. Executive Committee: None

12. Closed Session: None needed.

13. Next meeting January 21, 2021

13. Motion by Mike Oosterhouse, seconded by Gene Christoffersen to adjourn the regular meeting at 8:21 p.m.; motion approved.

Dawn Finch, Secretary