

FREMONT COMMUNITY RECREATION AUTHORITY  
REGULAR MEETING MINUTES  
February 18, 2021

1. The meeting was called to order at 7:01 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger, Steve Heiss, John Grimes, Dawn Finch, Mike Oosterhouse, Kris Carpenter, Bill Kunnen Absent: Gene Christoffersen

2. Approval of February meeting agenda:

Motion was made by Steve Heiss, seconded by Brian Hettinger to approve the February meeting agenda; motion approved.

3. Approval of January meeting minutes:

Motion was made by Steve Heiss, seconded by Brian Hettinger to approve the January 2021 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. February Treasurer's Report:

John Grimes submitted a written report. Total revenue for the month was \$43,384.48. Notable income items were tax revenues from Sheridan and Dayton Townships of \$34,880.23, \$3,729 for memberships, and \$1,550 from our leased tenants. Total expenses for the month approximately \$16,802 for a monthly profit of \$26,581.76. Notable expenses were \$7,700 for utilities \$3,205.83 for wages, \$3,741 and \$4,220.72 for office/facility supplies.

Motion to approve the January Treasurer's Report by Brian Hettinger, seconded by Kris Carpenter; motion passed.

6. Approve January Accounts Payable:

John Grimes submitted a written Accounts Payable report. Our current bank balances as of February 17, 2021 are as follows: Checking: \$68,990.68; Reserve: \$31,510.17; Pickleball: \$5,200.08. A list of recommended bills to pay was submitted: Arnold Sales, City of Fremont, Consumers Energy, District #10, DTE Energy, Hi-Lites, Konica-Minolta, Michigan Municipal League, Microsoft, NCATS, Ooma and Quality Air, for a total of \$18,488.22. Discussion took place regarding past DTE charges and payment options. Motion to pay list of recommended payments and enter into a plan to pay past DTE charges was made by John Grimes, seconded by Brian Hettinger; motion passed.

7. Review Old Business:

A. Bold Childcare. The Facilities Committee reported that Bold Childcare found a more suitable location for their business and will not be renting space at the Rec Center.

8. Recreation Authority Business for Board Discussion and Action:

A. FCRA 2020 Audit. John Grimes reported that he had been in contact with Hendon and Slate to discuss the 2020 audit. Hendon and Slate quoted a price of \$4,500 for the audit. Motion to use Hendon and Slate for the FCRA 2020 audit made by John Grimes, seconded by Mike Oosterhouse; motion passed.

B. Washer/Dryer for Rec Center. Dawn Finch proposed purchasing a washer and dryer for use at the Rec Center. One is needed to handle the washing of towels, cleaning rags, mop heads, etc. Dawn will contact Norris Electric for pricing of appliances and installation. Motion to move forward with purchases of washer/dryer made by Mike Oosterhouse, seconded by Kris Carpenter; motion passed.

9. Director's Report:

Interim Director, Dawn Finch submitted a written report. Swim lessons to start up on February 20, we will be offering a lifeguard certification class in April, open gym resumed on February 17, Egg Splash will be on Saturday, March 27.

10. Committee Reports:

- A. Personnel Committee: Zac Riley has be hired as part-time MRS staff.
- B. Programs Committee: See Director's Report.
- C. Facilities Committee: Discussion of possible outside railing installation.
- D. Executive Committee: None

11. Closed Session: None needed.

12. Next meeting March 18, 2021

13. Motion by Brian Hettinger, seconded by Steve Heiss to adjourn the regular meeting at 8:45 p.m.; motion approved.

Dawn Finch, Secretary