

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
February 16, 2023

1. The meeting was called to order at 7:05 p.m. by Bryan Kolk.

Present: Board members Brian Kolk, Brian Hettinger, John Grimes, Dawn Finch, Kris Carpenter, Bill Kunnen (7:25 p.m.), Steve Christoffersen, Absent: Mike Oosterhouse

2. Approval of February meeting agenda:

Motion was made by John Grimes, seconded by Brian Hettinger to approve the February meeting agenda; motion approved.

3. Approval of January meeting minutes:

Motion was made by Brian Hettinger, seconded by Steve Christoffersen to approve the January 2023 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Approve January Treasurer's Report:

John Grimes submitted a written Treasurer's Report.

Total revenue for the month of January was \$66,588.26. Notable contributions to revenue were a total of \$9,465 for memberships, Tivity payments, punch cards, and drop-ins, \$39,370.80 in tax revenue from Sheridan and Dayton Townships, \$3,898 from Tae Kwon Do, \$1,035 for swimming lessons, and \$8,380 from our four tenants with the rent from Great Start being the entire amount for 2023.

Total expenditures for the month were \$27,852.68 for a net monthly profit of \$38,735.58 which, since this is the January report, also constitutes our YTD profit. Notable expenses were \$5,149 for wages and payroll taxes, \$4,230 for repairs and maintenance, \$1,500 for IT services/supplies, and \$12,777 for utilities which alone accounted for approximately 46% of our expenses for the month.

Motion to approve the December Treasurer's Report by Bill Kunnen, seconded by Brian Hettinger; motion passed.

6. Approve January Accounts Payable:

John Grimes submitted a written Accounts Payable report:

Following are our balances for our various accounts as of 14 February 2023.

Checking:	\$118,339.05
Reserve:	\$ 70,019.65
Pickleball	\$ 2,513.34

No money was added to our Reserve Account.

Between now and our next meeting, I anticipate receiving \$1,600 from three of our tenants, \$8,000 from programs, memberships, rentals, etc. These items along with our checking account balance will provide us approximately \$128,000 with which to pay our bills. Between now and our next scheduled meeting we will have nearly three payrolls that I estimate at \$3,000 each reducing our available funds to \$119,000 with which to pay our accounts. As noted on your Accounts Payable register, we have a total of \$11,833.67 of invoices to pay and this does not include our DTE, Ooma, NCATS, or Microsoft bills. I estimate that adding these other bills will result in a total of approximately \$18,000 to be paid. This leaves us with approximately \$101,000 in our checking account going into next month. Therefore, I recommend that all the invoices, both listed and expected, be paid.

We finally received our credit/debit card from Choice One and are still working on attaining a backup card from another company.

Motion to pay all listed and expected invoices be paid made by John Grimes, seconded by Kris Carpenter; motion passed.

7. Review Old Business:

- A. Credit Card. New credit card was received the end of January. Still looking to obtain an additional card that will be used for recurring expenses such as Microsoft and Ooma.
- B. New Exercise Equipment. Discussion regarding the purchase of new exercise equipment. Motion made by Brian Hettinger, seconded by Steve Christoffersen to approve up to \$60,000 on fitness equipment.
- C. Technology Update. Dawn to contact Kyle Alger to set up date to discuss new camera and security system.

8. Recreation Authority New Business for Board Discussion and Action

- A. Rec Center's 10th anniversary. This year, 2023, marks 10 years that the Rec Center has been opened. Discussion about how to mark the occasion.

9. Director's Report:

Winterfest 2023 was a success. We had many people come in for the Lions' Pancake Breakfast, to view the LEGO entries, to paint the snow, and we even had a few brave people take part in the Popsicle Toes "Polar Plunge". Right now it looks as if the Turkeyville trip in March will not run. The registration deadline is February 28. The February-March set of swim lessons are underway and I'm getting many calls and e-mails about summer lessons. Fremont Little League has rented the gymnasium for February 19, 24, 26, March 3, 7, and 8. Ladies Craft Night is on Friday, March 3 from 6:30 – 9:00 p.m. I've had good response to this event. The New-Ocea Free Trappers Gun Show is Sunday, March 19 from 9:00 a.m. – 3:00 p.m. I will be working that day and the Rec Center will be closed except for the gun show. The Home and Garden show will be here on Saturday, March 25. Set-up will take place on Friday, March 24. The Rec Center will have a table at the show. Egg Splash will be on Sunday, March 26 from 1:00 – 4:00 p.m. with open swim from 2:30 – 4:00 p.m. (approximate). Cost is \$5 per child and the Easter Bunny will be stopping by. I've had some trouble lately with a group of boys trashing the men's bathroom across from the fitness area. This has resulted in having locks installed on both the women's and men's bathroom doors. After the latest episode, I have had the men's bathroom locked from 3:00 – 5:00 p.m. for a week and I believe I've gotten the message across, at least for now. We have also had issues with Gateway residents coming into the Rec Center when it's closed to work out or use the bathrooms.

10 Committee Reports:

- A. Personnel Committee: Discussion regarding hiring a new director.
- B. Programs Committee: See Director's Report.
- C. Facilities Committee: None
- D. Executive Committee: Dayton Township, Sheridan Township, and the City of Fremont have agreed to each pay \$20,000 for new fitness equipment at the Rec Center. Thank-you letters will be sent.

11 Closed Session: None needed.

12 Next meeting March 16, 2023

13 Meeting adjourned at 8:06 p.m.

Dawn Finch, Secretary