

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
January 17, 2021

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger, Steve Heiss, John Grimes, Dawn Finch, Gene Christoffersen, Mike Oosterhouse, Kris Carpenter, Bill Kunnen Absent: None

Guests: Kirsten Convey, Christian Convey

2. Approval of January meeting agenda:

Motion was made by Brian Hettinger, seconded by Steve Heiss to move item 8A to 4A and approve the January meeting agenda; motion approved.

3. Approval of December meeting minutes:

Motion was made by Brian Hettinger, seconded by Kris Carpenter to approve the December 2020 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

4A. Lease for Bold Childcare. Kirstin and Christian Convey submitted a proposal to lease CR1 and CR3 with the intention of opening up Bold Childcare at the Rec Center. After a brief question and answer session, a motion to complete the lease for Bold Childcare was made by Brian Hettinger, seconded by Gene Christoffersen; motion passed.

5. Treasurer's December Report:

John Grimes submitted a written report. Total revenue for the month was \$34,166. Notable income items were \$2,203 in tax revenues from Dayton Township, \$4,743 in tax revenues from Sheridan Township, \$19,960 in tax revenues from the City of Fremont, \$2,800 from our three tenants, and \$2,450 in memberships. Total expenses for the month were approximately \$21,099 for a monthly profit of approximately \$13,067. Notable expenses were \$11,531 for utilities (some of this is due to utility expenses not completely accounted for in our November 2020 report), \$4,199 for wages, \$3,741 for supplies, and \$1,098 for repairs and maintenance.

Motion to approve the December Treasurer's Report by Steve Heiss, seconded by Brian Hettinger; motion passed.

6. Approve December Accounts Payable:

John Grimes submitted a written Accounts Payable report. Our current bank balances as of January 21, 2021 are as follows: Checking: \$66,619.50; Reserve: \$31,510.17; Pickleball: \$5,200.08. A list of recommended bills to pay was submitted: City of Fremont, Consumers Energy, Dawn Finch, DTE Hettinger, Brian, Integrity Business Solutions, Konica-Minolta, NCATS, Nieboer Electric, Quality Air, Quill LLC, Times Indicator, Tractor Supply for a total of \$10,438.40. Motion to pay list of recommended payments made by Kris Carpenter, seconded by Mike Oosterhouse; motion passed.

Mr. Grimes suggested that FCRA make a loan payment to the City of Fremont in addition to the payment of the water/sewer bill. After board discussion, a motion was made by Gene Christoffersen, seconded by Mike Oosterhouse to make a loan payment of \$10,000 to the City of Fremont; motion passed.

7. Review Old Business:

- A. Meeting with Township and City of Fremont Boards on Wednesday, February 10, 2021 at 7:00 p.m.
- B. Membership scan cards have been delivered
- C. Cabin Fever Winter Fest. An update of the Rec Center's participation in the Winter Fest was given Dawn needs judges for the LEGO contest.

8. Recreation Authority Business for Board Discussion and Action:

- A. See 4A.

9. Director's Report:

Interim Director, Dawn Finch submitted a written report. We are continuing to replace torn/worn vinyl of workout equipment in the weight room. We've had a lot of positive feedback about the fixing up the equipment. To date, 11 January Rec-tivity boxes have been sold. The Boys' Swim Team started practice on Monday, January 18. Toddler Swim Time started on January 21. Work has started on Egg Splash which will be held on March 27.

10. Committee Reports:

- A. Personnel Committee: None
- B. Programs Committee: See Director's Report.
- C. Facilities Committee: A new compressor was installed in the boiler room.
- D. Executive Committee: None

11. Closed Session: None needed.

12. Next meeting February 18, 2021

13. Motion by Steve Heiss, seconded by Brian Hettinger to adjourn the regular meeting at 8:26 p.m.; motion approved.

Dawn Finch, Secretary