

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
July 16, 2020

1. The meeting was called to order at 7:01 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger, Mike Oosterhouse, John Grimes, Dawn Finch, Bill Kunnen, Steve Heiss, Kris Carpenter, Gene Christoffersen. Absent: None.

2. Motion was made by Steve Heiss, seconded by Brian Hettinger to approve the July meeting agenda; motion approved.

3. Motion was made by Brian Hettinger, seconded by Steve Heiss to approve the June 2020 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Treasurer's June Report:

John Grimes submitted a written report. Total revenue for the month was \$25,966. Major income items were \$8,706 from the City of Fremont, \$5,000 from the Northpointe lawsuit, \$850 from NCMH, \$400 from Firestorm Gaming, and \$300 from Compass Driving. Total expenses for the month were \$11,773. Notable expenses were \$1,963 for wages and \$5,207 for utilities.

Motion to approve the May Treasurer's Report by Mike Oosterhouse, seconded by Brian Hettinger; motion passed.

6. Approve June Accounts Payable:

John Grimes submitted a written Accounts Payable report. Our current bank balances as of Wednesday, July 15 are as follow: Checking: \$17,750.34; Programs: \$9,412.12. A list of recommended bills to pay was submitted: Arnold Sales, Club Ready, City of Fremont, Consumers Energy, Dawn Finch, DTE Energy, Hendon and Slate, NCATS, Quality Air, for a total of \$7,540.79. The payment of these invoices will leave approximately \$8,500 in our checking account. Mr. Grimes asked for permission to pay the Konica Minolta bill when we receive it, provided it is not more than \$100. The Rec Center tends to receive this bill between our meetings.

Motion to pay creditors as listed (total of \$7,540.70) on Mr. Grimes' written report was made by Kris Carpenter seconded by Gene Christoffersen; motion passed.

7. Review Old Business:

A. Sign for Outdoor Pickleball Courts. Ms. Finch shared with the Board a mock-up for the outdoor pickleball courts. This sign will be purchased from Lakeshore Signs in Fremont and will cost less than \$100.

Motion made by Mike Oosterhouse, seconded by Steve Heiss to purchase the sign; motion passed.

8. Recreation Authority business for Board discussion and action:

A. Discussion about the potential long-term shut-down of the Rec Center took place and what to do. Discussion also took place about the possibility of opening up just the pool. Bryan Kolk will contact District 10 Health Department regarding our opening the pool for swim lessons and lap swim. He will contact the director when he has any information.

Motion made by Brian Hettinger, seconded by Bill Kunnen to open the pool as soon as possible as long as the Health Department grants permission; motion passed.

B. A possible meeting with the townships and City of Fremont boards/councils was suggested by Dawn Finch. She thinks that a meeting with the City of Fremont, Dayton Township, Sheridan Township boards/councils would be a good idea. Such a meeting would allow to everyone to see the changes/updates to the building, discuss Rec Center programs and offerings, discuss the importance of the Rec Center to Fremont and Newaygo County and, in general, keep the lines communication open. Possible meeting date during the last week of August was suggested.

9. Director's Report:

Interim Director, Dawn Finch discussed Morning Yoga class taught by Wendy Sinicki. The class is held outside on the Darling Walkway under the oak leaf sculpture. The class has been well received. Painting of the Family Locker Room ceiling will be started on Friday, July 17 and John Grimes will be refinishing the benches.

10. Committee Reports:

A. Personnel Committee: No report

B. Programs Committee: See Director's Report.

C. Facilities Committee: A lock change of the old 24/7 door was made to accommodate Newaygo County Mental Health. They will now be able to use the space they've rented without going through the main doors of the Rec Center. Handicap parking will be marked at the outside pickleball courts.

D. Executive Committee: The Rec Center's 2019 audit must be submitted to the State of Michigan by the end of July; however, a letter was sent to the Treasury Department asking for an extension. With the shut-down of the Rec Center, it was difficult to get all the necessary information to the accountant and complete the audit.

11. Closed Session: None needed.

12. Next meeting Thursday, August 20, 2020

13. Motion by Brian Hettinger, seconded by Gene Christoffersen to adjourn the regular meeting at 8:20 p.m.; motion approved.

Dawn Finch, Secretary