

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
June 17, 2021

1. The meeting was called to order at 7:01 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger, John Grimes, Dawn Finch, Gene Christoffersen, Bill Kunnen; Mike Oosterhouse; Kris Carpenter Absent: None

2. Approval of June meeting agenda:

Motion was made by John Grimes, seconded by Brian Hettinger to approve the June meeting agenda; motion approved.

3. Approval of May meeting minutes:

Motion was made by Brian Hettinger, seconded by Steve Heiss to approve the May 2021 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Approve May Treasurer's Report:

John Grimes submitted a written report: Total revenue for the month of May 2021 was \$13,238. Notable income items were memberships of \$3,645, \$780 from drop-ins, \$1,317 from pool use fees, \$1686 for swimming lessons, \$766 in pool rentals, \$482 from Silver Sneakers \$888 from karate, and \$1,550 from our tenants. We also had good revenue from concessions. The membership and drop-in numbers were both down from the amounts collected in April indicating that we are now entering our slower months.

Total expenses for the month were \$13,515 for a monthly loss of approximately \$232. The expenses however do not include our most recent payment to DTE of over \$3,000 since the check was not made out until June 3. Therefore, our actual expenses were over \$16,500 and our monthly loss was actually over \$3,200. Notable expenses were \$4,032 for wages, over \$7,300 for utilities, and \$2,402 for facility supplies and equipment, and \$,865 for repairs and maintenance.

Motion to approve the May Treasurer Report by Kris Carpenter, seconded by Steve Heiss; motion passed.

6. Approve April Accounts Payable:

John Grimes submitted a written Accounts Payable report: Total current accounts payable are \$21,986.72. This amount does not include the DTE bill that will be coming between now and our next meeting along with the extra \$1,000 that we have authorized to pay down our past-due amount.

Our current bank balances as of June 15, 2021, were Checking: \$64,095.21, Reserve: \$40,010.99, Pickleball: \$2,901.21.

Motion made by John Grimes, seconded by Brian Hettinger to pay all of the bills listed on the attached Accounts Payable sheet for a total of \$21,986.72 plus, the DTE + \$1,000 invoice when it is received; motion passed.

Motion made by John Grimes, seconded by Gene Christoffersen to pay \$10,000 to the City of Fremont one month early; motion passed.

7. Review Old Business:

- A. Meeting with townships and City of Fremont is set for Wednesday, August 18, 2021, at 7:00 p.m.
- B. Christie Babrick has been hired as our new custodial person.

8. Recreation Authority Business for Board Discussion and Action:

A. Approve 2020 draft audit. Motion made by John Grimes, seconded by Brian Hettinger; motion passed.

B. Gun Show. Mr. Larry DeRuiter contacted Dawn Finch about renting space to have the NewOceana Free Trappers gun show at the Rec Center in March 2022. Much discussion took place amongst the board members and after through discussion, a motion was made by John Grimes, seconded by Brian Hettinger to approve the rental. A roll-call vote was taken:

Brian Kolk: Yes
Brian Hettinger: Yes
Mike Oosterhouse: Yes,
Dawn Finch: Yes
John Grimes: Yes

Bill Kunnen: Yes
Gene Christoffersen: Yes
Kris Carpenter: No
Steve Heiss: Yes

Motion passed

9. Director's Report:

Dawn Finch submitted a written report. We've hired two new lifeguards—Ivy Delo and Owen Vandenberg. The second session of swim lesson will be July 12 -22. Our next craft show is scheduled for Saturday, July 17. A brief report of what is needed to get a day camp license for the Rec Center. Ms. Finch believes this is something the Rec Center needs to acquire. By having that license, the Rec Center would be able to have day camps next summer.

10. Committee Reports:

A. Personnel Committee: Update regarding part-time custodian hire

B. Programs Committee: See Director's Report.

C. Facilities Committee: Roof work has been completed.

D. Executive Committee: None

11. Closed Session: None needed

12. Next meeting June 17, 2021

13. Motion by Brian Hettinger, seconded by Steve Heiss to adjourn the regular meeting at 8:41 p.m.; motion passed.

Dawn Finch, Secretary