

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
March 18, 2021

1. The meeting was called to order at 7:01 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger (7:06), Steve Heiss, John Grimes, Dawn Finch, Bill Kunnen Absent: Kris Carpenter, Gene Christoffersen, Mike Oosterhouse

2. Approval of March meeting agenda:

Motion was made by Steve Heiss, seconded by Bill Kunnen to approve the March meeting agenda; motion approved.

3. Approval of February meeting minutes:

Motion was made by Bill Kunnen, seconded by John Grimes to approve the February 2021 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. February Treasurer's Report:

John Grimes submitted a written report. Total revenue for the month was \$41,172.90. Notable income items were tax revenues from the City of Fremont, Sheridan, and Dayton Townships of \$24,090, memberships of \$3,684, and \$4,250 from our leased tenants. We also had good revenue from pool use fees of \$1,412, swimming lessons of \$1,734, Tae Kwan Do of \$1,992, drop-ins of \$765, and concessions of \$327. Total expenses for the month approximately \$28,070.42 for a monthly profit of \$13,102. Notable expenses were \$14,124 for utilities \$3,874 for wages, \$3,741 and \$7,500 for insurance.

Motion to approve the February Treasurer's Report by Brian Hettinger, seconded by Steve Heiss; motion passed.

6. Approve February Accounts Payable:

John Grimes submitted a written Accounts Payable report. Our current bank balances as of March 17, 2021 are as follows: Checking: \$68,440.02; Reserve: \$40,010.17; Pickleball: \$5,200.08. A list of recommended bills to pay was submitted: Arnold Sales, Caberfae Peaks, Consumers Energy, Dawn Finch, DTE Energy, Fremont Ace Hardware, Konica-Minolta, NCATS, Quality Air, QuickBooks, and Quill for a total of \$5,092.56.

Motion to approve the February Accounts Payable by John Grimes, seconded by Brian Hettinger; motion passed.

7. Review Old Business:

A. Washer/Dryer for Rec Center. After some consideration and discussion by the Facilities Committee, the Facilities Committee has recommended we table this purchase as other options are considered.

8. Recreation Authority Business for Board Discussion and Action:

A. Wiehn lawsuit settlement. The ongoing Wiehn lawsuit thrown out by the Michigan Court of Appeals and Mr. Wiehn has decided not to petition the Michigan Supreme Court. The lawyers for the Rec Center and Mr. Wiehn have reached a settlement which states that Mr. Wiehn will not pursue further legal action if the Rec Center does not pursue legal cost reimbursement. Motion made by John Grimes, seconded by Brian Hettinger to sign the settlement; motion passed.

B. Staff pay increase. Treasurer John Grimes discussed pay increases for staff from \$10.25 to \$11.00 per hour starting June 1. Motion made by John Grimes, seconded by Steve Heiss; motion passed.

C. Assistant Director Position. General discussion amongst the board members of hiring an Assistant Director. Discussion included qualifications, hours, pay. Discussion to be continued.

D. Pickleball/NCPC. NCPC approached the Rec Center to put up the outdoor nets. The Facilities Committee gave its approval.

D. Board Elections in April. A reminder by Dawn Finch that board elections will take place at the April meeting.

9. Director's Report:

Interim Director, Dawn Finch submitted a written report. Dana Simon (Hanson) has started using the Rec Center pool for her ISR class. ISR trains young children on what to do if he/she accidentally falls into a lake, pool, river, etc. Dana is hoping to make our pool her home base. One dozen swim backpacks, one dozen swim belts, and two dozen life jackets of various sizes had been purchased. Frank Ferrier is offering a women's self defense class on Saturday, April 17 from 10:00 a.m. – Noon. Ms. Finch is pursuing a co-ed softball league this summer.

10. Committee Reports:

A. Personnel Committee: None other than what was discussed with the Assistant Director position and staff raises.

B. Programs Committee: See Director's Report.

C. Facilities Committee: Discussion of roof work this summer. Facilities Chair, Brian Hettinger to contact roofing companies for a quote. Mr. Hettinger believes the cost of the roof will be between \$12,000 and \$15,000. A motion made by John Grimes, seconded by Bill Kunnen for Brian to pursue quotes, and engage a company if the quote is no higher than \$15,000. If all quotes are higher than \$15,000, Mr. Hettinger will contact board members via e-mail; motion passed.

D. Executive Committee: None

11. Closed Session: None needed

12. Next meeting April 15, 2021

13. Motion by Steve Heiss, seconded by John Grimes to adjourn the regular meeting at 8:45 p.m.; motion approved.

Dawn Finch, Secretary