

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
May 21, 2020

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger, Mike Oosterhouse, John Grimes, Dawn Finch, Bill Kunnen, Steve Heiss. Absent: Mike Oosterhouse, Gene Christofferson, Kris Carpenter.

2. Motion was made by John Grimes, seconded by Bill Kunnen to approve the May meeting agenda; motion approved.

3. Motion was made by Brian Hettinger, seconded by Kris Steve Heiss to approve the March 2020 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Public Hearing: Public hearing regarding Resolution No. R-20-02 Establishing the Fremont Community Recreation Authority 2020 Property Tax Millage Rate was opened at 7:02 p.m. Motion was made by John Grimes; seconded by Steve Heiss to approve Resolution R-20-01 and for a roll call vote:

Bryan Kolk: yes
Steve Heiss: yes
Bill Kunnen: yes

John Grimes: yes
Dawn Finch: yes
Brian Hettinger: yes

Motion/Resolution passed.

6. Treasurer's March/April Report:

John Grimes submitted a written report. Our current bank balances as of Wednesday, May 20, 2020 are as follow: checking: \$5,354.55 and Programs, \$10,014.12. Mr. Grimes reported March's revenue was approximately \$8,486. Total expenses for the month were \$10,461 for a monthly loss of \$1,975. Notable expenses were \$491 for office supplies which also included cleaning supplies and \$8,860 for utilities. Mr. Grimes also noted that we will be receiving delinquent taxes from the City of Fremont and the townships. He also noted that the LOC that was approved by the board with Choice One Bank was approved.

Motion to approve the March/April Treasurer's Report by Brian Hettinger, seconded by Bill Kunnen; motion passed.

7. Approve March/April Accounts Payable:

John Grimes submitted a written Accounts Payable report. A list of recommended bills to pay was submitted: Arnold Sales, Club Ready, Consumers Energy, DTE Energy, Fremont Ace Hardware, Konica Minolta, NCATS, Quality Air, and Roger Sweeting for a total of \$6,036.55. The payment of these invoices will leave approximately \$600 in our checking account.

Motion to pay creditors as listed (total of \$6,036.55) on Mr. Grimes' written report was made by Brian Hettinger, seconded by Steve Heiss; motion passed.

8. Review Old Business:

A. Powell Networks. Mr. Powell is now out of the building and items that he left behind have been taken care of.

B. Line of Credit. As stated in Mr. Grimes' Treasurer's Report, the LOC has been approved by Choice One Bank.

C. Club Ready. Ms. Dawn Finch gave an update regarding the requirements that need to be met for Tri-Source.

9. Recreation Authority business for Board discussion and action:

A. Election of officers. Motion made by Brian Hettinger; seconded by Steve Heiss to have the current officers stay in place; motion passed. Chairperson: Bryan Kolk, Treasurer: John Grimes, Secretary: Dawn Finch.

B. Discussion of reopening the Rec Center that was temporarily closed due to Coronavirus. Dawn Finch gave an update of the cleaning and painting that has taken place during the shutdown. We are now waiting to hear from the Governor's office regarding a reopening date.

C. Firestorm Gaming Lease. John Grimes gave an update regarding Logan Hettinger and the Firestorm Gaming Lease. He will continue to move forward with this and a lease will be given to Mr. Hettinger in the near future.

10. Director's Report:

Interim Director, Dawn Finch submitted a written combination Director's and Programs report. She suggested altered hours once the Rec Center is able to reopen:

Monday-Friday: 6:00 a.m. – 7:00 p.m.

Saturday: 8:00 a.m. – 2:00 p.m.

Sunday: Closed

When the Rec Center does reopen, we will finish the swim lessons and Adult Cornhole League programs that were interrupted. Decisions regarding other summer activities will be dependent upon when we can open. Planning for the fall schedule has started.

11. Committee Reports:

A. Personnel Committee: No report

B. Programs Committee: See Director's Report.

C. Facilities Committee: No report

D. Executive Committee: Update on property tax collection was given.

12. Closed Session: None needed.

13. Next meeting Thursday, June 18, 2020

14. Motion by Steve Heiss, seconded by Brian Hettinger to adjourn the regular meeting at 8:29 p.m.; motion approved.

Dawn Finch, Secretary