

FREMONT COMMUNITY RECREATION AUTHORITY
SPECIAL MEETING MINUTES
NOVEMBER 5, 2019

1. The meeting was called to order at 7:05 p.m. by Chair Bryan Kolk.

Present: Board members Brian Hettinger, Mike Oosterhouse, John Grimes, Dawn Finch, Bill Kunnen, Steve Heiss and Kris Carpenter

Guests: None

2. Motion was made by Steve Heiss, seconded by John Grimes to approve the November Special Meeting agenda; motion approved.

3. Public Comments: None

4. Receive Modified Treasurer's Report/Accounts Payable:

A. Approval to pay DTE Energy bill (\$878.29)

B. Approval to pay Consumers Energy bill (\$4,370.70)

Motion made by Brian Hettinger; seconded by Steve Heiss to pay DTE and Consumers Energy bill. Motion passed.

5. Recreation Authority business for Board discussion and action:

A. Discussion of increasing rental rates in 2020.

A motion to raise rates \$10.00 for Gym, Pool, and South Commons areas starting January 1, 2020 was made by Mike Oosterhouse; seconded by Brian Hettinger. Motion passed.

B. Rental Policies Update

Discussion took place about where in the building alcohol would be allowed. Alcohol will be allowed in the Community Room, South Commons and Gym if the Gym is not used for sporting events. Also discussed was the fact that 50% of future rentals will be non-refundable effective immediately. The remaining 50% will be refundable only if cancellation takes place 45 days or more of the event date. Motion to that effect was made by Mike Oosterhouse; seconded by Brian Hettinger. Motion passed.

C. Eviction of Powell Networks

After much discussion of Mr. Powell's lack of rent payment and a prior letter of pay or quit that was sent to him, a motion was made by Brian Hettinger; seconded by Steve Heiss to send one more notice to Mr. Powell stating that Mr. Powell has 10 days to pay or vacate the property. If, after 10 days neither action has taken place, FCRA will start the eviction process. Motion passed.

D. Family Fitness

Discussion of Family Fitness being behind in paying rent and utilities reimbursement. As of this meeting date, Family Fitness owes FCRA approximately \$15,000. FCRA will meet during the week of November 11 with the management of Family Fitness about getting payments up to date and Brian Hettinger will get an appraisal of Family Fitness' equipment.

E. Recreation Plan Update Survey

A reminder to board members to complete the City of Fremont's Recreation Plan Update Survey.

F. Miscellaneous

1. First Choice Heating & Cooling. Board was told by former director Tom Elmer that all was well and that the bill by this company was taken off of accounts payable. This is not true. First Choice presents copies of numerous e-mails sent that were ignored and dates of phone calls that were not returned by Mr. Elmer. The bill by First Choice is now back on Accounts Payable.

2. Fremont Rental. A \$250 bill is still pending from a Rec Center event that Mr. Elmer rented chairs from Fremont Rental. Said chairs were not returned in a timely manner resulting in an addition \$250 bill. Brian Hettinger is discussing the matter with Fremont Rental.

6. Committee Reports:

A. Personnel Committee: No report

B. Programs Committee: No report

C. Facilities Committee: Mr. Mark Schreiber is in process of removing is HUB Center items from Community Room.

D. Executive Committee: No report

7. Closed Session:

Motion made by John Grimes, seconded by Kris Carpenter to close the Regular Session at 8:45 p.m. and enter into a Closed Session for the purpose of discussing litigation strategy; motion approved by unanimous roll call vote.

Motion made by Mike Oosterhouse, seconded by Steve Heiss to end the closed session at 8:54 p.m. and that the regular session be reconvened. Motion passed.

8. Next meeting day November 21, 2019.

9. Motion by John Grimes, seconded by Brian Hettinger to adjourn the regular meeting at 8:55 p.m.; motion approved.

Dawn Finch, Secretary