

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
October 21, 2021

1. The meeting was called to order at 7:01 p.m. by John Grimes

Present: Board members Brian Hettinger, John Grimes, Dawn Finch, Steve Heiss, Bill Kunnen, Mike Oosterhouse; Absent: Gene Christoffersen, Brian Kolk, Kris Carpenter

2. Approval of October meeting agenda:

Motion was made by Steve Heiss, seconded by Brian Hettinger, to approve the October meeting agenda; motion approved.

3. Approval of September meeting minutes:

Motion was made by Brian Hettinger, seconded by Bill Kunnen to approve the September 2021 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Approve September Treasurer's Report:

John Grimes submitted a written report: Total revenue for the month of August 2021 was \$57,222. Notable income items were \$46,479 in tax revenue from the City of Fremont, memberships of \$2,490, and \$1,959 from Tae Kwon Do.

Total expenses for the month were \$16,982 for a monthly profit of approximately \$40,240. Major expenses were \$4,782 for wages, \$4,169 for repairs and maintenance, \$1,570 for pool and facility supplies, and \$5,398 for utilities.

"Total revenue year-to-date is \$254,383 which exceeds the year-end projected revenue in our budget of \$239,800 with three months remaining. On a straight-line annualized basis, revenue is on track for approximately \$339,177, but I think this overstates the case since nearly all of the taxes for the year have been realized and those taxes increase the monthly average. Still, it seems possible that we will exceed \$300,000 for the year. Based upon our monthly, unaudited income/expense statements, this revenue is greater than that achieved in any prior year going back to 2016. I am using the unaudited I/E statement since I have access to all of those and we have not yet had the 2021 audit. The audit adjusts income and expenses based upon the modified accrual basis used per state regulations. YTD expenses are \$182,057. On an annualized basis, this equals \$242,743 which is only slightly higher than the budgeted expenses of \$237,300. Total profit YTD is \$72,326 which greatly exceeds the \$2,500 year-end profit budgeted for this year. On an annualized basis, I believe this profit is also overstated due to the timing of the receipt of tax receipts as is the case with our revenue as stated above and that it will decline through the remainder of the year. Overall, these numbers suggest that we have kept expenses nearly in line with the budget and have managed to exceed our anticipated revenue."

Motion to approve the September Treasurer's Report by Brian Hettinger, seconded by Steve Heiss; motion passed.

6. Approve August Accounts Payable:

John Grimes submitted a written Accounts Payable report: Total current accounts payable are \$6,590.95. This amount does not include the DTE bill that will be coming between now and our next meeting along with the extra \$1,000 that we have authorized to pay down our past-due amount.

Our current bank balances as of September 20, 2021, were Checking, \$71,249.12, Reserve Account, \$45,013.03, Pickleball, \$2,901.37.

John Grimes recommended the payment of the bills listed on the Accounts Payable sheet: Algertech Technology, \$1,150, Arnold Sales, \$353.15, City of Fremont, \$473.95, Consumers Energy, \$3,230.84, Dawn Finch, \$48.15, Fremont Ace Hardware \$25.16, Hi-Lites, \$350, Konica Minolta \$43.84, NCATS

\$75.00, Quality Air \$237.67, and Summit Companies \$603.19 for a total of \$6,590.95 plus the DTE + \$1,000 invoice when it is received. Motion to approve the payments made by Kris Carpenter, seconded by Brian Hettinger; motion passed.

7. Review Old Business:

A. Discussion of Rec Center prices. After much discussion of pricing, a motion was made by Steve Heiss, seconded by Mike Oosterhouse to approve increased membership fees for non-resident members in 2022. Motion passed.

B. Rec Center survey. Copies of the results from the Rec Center survey were distributed. Board members were asked to study the survey for discussion at next month's meeting.

8. Recreation Authority Business for Board Discussion and Action:

A. Staff year-end bonuses. Dawn Finch made the recommendation that this year's staff bonuses will NET employees \$100. Motion made by Brian Hettinger, seconded by Mike Oosterhouse to approve bonuses; motion passed.

9. Director's Report:

Dawn Finch submitted a written report. The November 13 Chicago Bus Trip has been filled. Swim lessons start Saturday, November 13. Wolf Pack Wrestling will begin on November 2. Ms. Finch has started working on a number of new programs/offerings for 2022. The Rec Center is in need of a yoga instructor.

10. Committee Reports:

A. Personnel Committee: None

B. Programs Committee: See Director's Report.

C. Facilities Committee: None

D. Executive Committee: None

11. Closed Session: None needed

12. Next meeting November 18, 2021

13. Motion by Steve Heiss, seconded by Brian Hettinger to adjourn the regular meeting at 8:08 p.m.; motion passed.

Dawn Finch, Secretary