

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
October 20, 2022

1. The meeting was called to order at 7:01 p.m. by Bryan Kolk.

Present: Board members, Brian Hettinger, John Grimes, Dawn Finch, Steve Heiss, Kris Carpenter, Bryan Kolk, Mike Oosterhouse, Bill Kunnen. Absent: Steve Christoffersen

2. Approval of October meeting agenda:

Motion was made by Brian Hettinger, seconded by Steve Heiss to approve the October meeting agenda; motion approved.

3. Approval of August meeting minutes:

Motion was made by Brian Hettinger, seconded by Bill Kunnen to approve the August 2022 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Approve August and September Treasurer's Report:

John Grimes submitted a written Treasurer's Report:

August

Total revenue for the month of August was \$23,106. Notable contributions to revenue were \$13,490 in tax revenue from the City of Fremont, a total of \$3,851 for memberships, Tivity payments, and drop-ins, and \$2,500 from four of our tenants.

Total expenditures for the month were \$18,191 for a net profit of \$4,915. Notable expenses were \$6,331 for wages and payroll taxes, \$1,985 for facility supplies/equipment, \$3,465 for software maintenance, and \$4,997 for utilities.

Year-to-date, we have a profit of \$33,720.73.

September

Total revenue for the month of September was \$60,168. The main contributor to revenue in September was the \$49,435 in tax revenue from the City of Fremont. This represented over 82% of the month's total income. Other contributors of note were a combined \$3,697 from memberships, Tivity payments, and drop-ins, \$1,600 from three of our tenants, and \$2,560 from Tae Kwon Do.

Total expenses for the month were \$35,494 for a net monthly profit of \$24,674. Total profit for the year now stands at \$58,395.85 per our unaudited Revenue/Expenditure Report. By far, our largest item of expenditure was \$24,063 for repairs and maintenance. The main driver of this number was the \$13,995 spent for our new parking lot. There were also some expensive pool-equipment repairs. Wages including FICA were \$5,209 and utilities were \$4,547. Utility expenses are expected to increase significantly for the next few months as we enter heating season.

As mentioned at the beginning of the year, I had hoped we would be able to add \$1,000 per month to the reserve account. This month, another \$5,000 transferred from checking to the reserve account, thereby adding a total of \$15,000 during the year.

Motion to approve the August and September Treasurer's Report by Kris Carpenter, seconded by Steve Heiss; motion passed.

6. Approve September Accounts Payable:

John Grimes submitted a written Accounts Payable Report: Following are our balances for our various accounts as of 18 September 2022.

Checking:	\$92,997.50
Reserve:	\$60,018.19
Pickleball	\$ 2,549.27

Accounts Payable Report

August

All of our August invoices were paid as noted in an email sent out to all of you. The total for the month was \$29,741.53 plus our DTE bill of under \$900 and tiny amounts for Ooma, Microsoft, and Konica-Minolta. Besides our usual utility bills, we paid \$6,276.36 for our new chlorinator for the pool and \$13,995 for our share of the new parking lot.

September

Following are our balances for our various accounts as of 18 October 2022.

Between now and our next meeting, I anticipate receiving \$1,600 from three of our tenants and, \$6,000 from programs, memberships, rentals, etc. These items along with our checking account balance will provide us approximately \$100,000 with which to pay our bills. Between now and our next scheduled meeting we will have two payrolls which are estimated at approximately \$3,000 each. This reduces the amount with which to pay our accounts to around \$94,000. As noted on your Accounts Payable register, we have a total of \$6,104.42 of invoices to pay and this does not include our DTE, Ooma, or Microsoft bills. I estimate that adding these other bills will result in a total of \$8,000 to \$9,000 to be paid. This leaves us with approximately \$85,000 in our checking account going into next month. Therefore, John Grimes recommends that all the invoices both listed and expected be paid.

Motion to approve all the invoices both listed and expected to be paid made by John Grimes, seconded by Kris Carpenter; motion passed.

7. Public Hearing opened at 7:13 p.m.

A. Revised 2022 FCRA Budget. Discussion to place regarding the revision of the 2022 budget.

Public Hearing closed at 7:23 p.m.

8. Approval of Fremont Rec Center Revised 2022 Budget

Motion made by Steve Heiss, second by Mike Oosterhouse to approve the revised budget. A roll-call vote was taken:

Kris Carpenter	yes	Brian Hettinger	yes
Bill Kunnen	yes	Bryan Kolk	yes
Mike Oosterhouse	yes	John Grimes	yes
Steve Heiss	yes	Dawn Finch	yes

9. Review Old Business:

A. Washer/Dryer. A washer and dryer have now been installed and everything is up and running.

B. Pool Chlorinator and controller. The new pool chlorinator and controller have been delivered and installed. However, we're having trouble with the ORPS numbers to be read properly and John Grimes suggested that the new sensors be installed instead of using the old sensors.

C. Lifeguards and Pool hours. Three new lifeguards have been certified and hired and we are able to resume early-morning lap swim, mid-day lap swim, and water aerobics.

10. Recreation Authority New Business for Board Discussion and Action:

- A. Fitness equipment. A discussion took place regarding the cost of purchasing new treadmills, bikes, and ellipticals.
- B. Membership price increase for 2023. Discussion took place regarding the need to increase membership prices due to inflation. A motion to increase membership rates on January 1, 2023 to the following was made by Brian Hettinger, seconded by Mike Oosterhouse. Motion passed.

Student: \$17 Resident, \$19 Non-Resident
Individual: \$22 Resident, \$24 Non-Resident
Family \$44 Resident, \$48 Non-Resident
Drop-in \$5

- C. 2025 Millage. Discussion took place regarding holding the millage renewal vote in 2024. Brian Kolk will be contacting the city offices in White Cloud about holding the vote in 2024 versus holding it in 2025. Bill Kunnen will be checking to see if the City of Fremont, Dayton Township, and Sheridan Township all need to pass the millage as they did in 2015.

11. Director's Report:

D. Finch submitted a written report: We've started up our Fall classes and we've added to our usual classes: Belly Dancing and American Sign Language. Both seem to be going well and are well received. American Heritage Gun Club will have its fall gun show on Sunday, November 6 from 9:00 a.m. – 3:00 p.m. The Newaygo County Republican Party Convention has booked the Community Room for Thursday, November 10. I've started the afternoon cornhole league on Tuesday, September 27 – November 15 (8 weeks). I've had mixed success. Everyone seems to have a good time, but regular attendance seems to be a problem. However, when I mentioned that I plan to have another afternoon league after the first of the year I had positive response. Our Chicago bus trip is full! We'll be in Chicago on Saturday, November 5. Our Cornwell's Turkeyville is slowly filling up. I'm hopeful that I'll get the minimum 45 people needed by the deadline. Because of vandalism, rude behavior, and just general obnoxiousness by some of our student members, a new policy has been put into place: All children under the age of 16 must be accompanied by a parent after 5:00 p.m. unless they are participating in a program/class such as Tae Kwan Do, Wolf Pack Wrestling, Driver's Ed., etc. This is starting to cut down on bad behavior, however; we have a problem with kids vaping here. This is done mainly by students who are not members but will come here after school to hang out.

12. Committee Reports:

- A. Personnel Committee: None
- B. Programs Committee: See Director's Report.
- C. Facilities Committee: Boiler pump in boiler room has been taken in for repairs.
- D. Executive Committee: None

13. Next meeting November 17, 2022

14. Meeting adjourned at 9:00 p.m.

Dawn Finch, Secretary