

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
September 17, 2020

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger, Steve Heiss, Gene Christofferson John Grimes, Dawn Finch, Bill Kunnen, Kris Carpenter. Absent: Mike Oosterhouse

2. Motion was made by Brian Hettinger, seconded by Steve Heiss to approve the September meeting agenda; motion approved.

3. Motion was made by Brian Hettinger, seconded by Kris Carpenter to approve the August 2020 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Treasurer's August Report:

John Grimes submitted a written report. Total revenue for the month was \$9,994. Major income items were \$6,274 from the City of Fremont, \$593 from memberships, \$269 and \$1,950 from our three tenants: NCMH, Firestorm Gaming, and Compass Driving. Total expenses for the month were approximately \$9,554 for a monthly profit from \$440. Notable expenses were \$2,359 for repairs and maintenance, \$2,627 for office supplies, and \$4,024 for utilities.

Motion to approve the August Treasurer's Report by Kris Carpenter, seconded by Brian Hettinger; motion passed.

6. Approve August Accounts Payable:

John Grimes submitted a written Accounts Payable report. Our current bank balances as of Wednesday, September 16, 2020 are as follow: Checking: \$32,837.84; Programs: \$9,410.51; Pickleball: \$5,358.78. A list of recommended bills to pay was submitted: Club Ready, Consumers Energy, DTE Energy, Fremont Ace Hardware, Fremont Rent-All, H&S Companies, Kendall Electric, Konica-Minolta, NCATS, Nieboer Electric, and Quality Air for a total of \$7,443.39. Mr. Grimes asked for permission to pay the Konica Minolta bill when we receive it. Mr. Grimes also asked that we pay the remaining \$5,000 towards our Line of Credit which will bring the balance to \$0.00.

Motion to pay creditors as listed on Mr. Grimes' written report and the \$5,000 LOC payment was made by Gene Christoffersen; seconded by Steve Heiss; motion passed.

7. Review Old Business: None.

8. Recreation Authority business for Board discussion and action:

A. Resolution for the Deficit Elimination Plan. Motion to approve the plan made by Brian Hettinger, seconded by Steve Heiss; Motion passed.

B. Pay increase for staff starting September 20, 2020. After brief discussion, the board decided to increase the hourly rate for 25¢ per hour for employees making less than \$15 per hour. Motion was made by Brian Hettinger, seconded by Gene Christoffersen; motion passed.

C. Club Ready/Family Fitness memberships. As the Rec Center moves people with a Family Fitness membership over to the Rec Center, it has become necessary to contact the remaining Family Fitness members about transferring his/her membership over to us and drop the Club Ready payment. We will notify the remaining members about this ask them to make the switch by November 30. Motion made by Brian Hettinger, seconded by Bill Kunnen; motion passed.

9. Director's Report:

Interim Director, Dawn Finch submitted a written report. A new punching bag for the fitness area has been ordered. Kia Lord will have a craft fair on Saturday, September 26. Once again, it will be held outside. FPS Girls Swim Team has started back up. Pickleball Challenge on Saturday, October 3. Egg-tober October 9-31.

10. Committee Reports:

A. Personnel Committee: None

B. Programs Committee: See Director's Report.

C. Facilities Committee: MML Insurance person inspected building and found no problems. Boiler work was recently done by Quality Air. We have been switching over ceiling light to LEDs.

D. Executive Committee: Discussion of new equipment in the fitness area. We need to develop a plan to add new equipment into the area.

11. Closed Session: None needed.

12. Next meeting Thursday, October 15, 2020

13. Motion by Brian Hettinger, seconded by Kris Carpenter to adjourn the regular meeting at 8:28 p.m.; motion approved.

Dawn Finch, Secretary