

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
September 16, 2021

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger, John Grimes, Dawn Finch, Steve Heiss, Bill Kunnen, Kris Carpenter, Mike Oosterhouse, Gene Christoffersen

2. Approval of September meeting agenda:

Motion was made by John Grimes, seconded by Kris Carpenter, to approve the September meeting agenda; motion approved.

3. Approval of August meeting minutes:

Motion was made by Steve Heiss, seconded by Brian Hettinger to approve the August 2021 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Approve August Treasurer's Report:

John Grimes submitted a written report: Total revenue for the month of July 2021 was \$25,178. Notable income items were \$12,395 in tax revenue from the City of Fremont, memberships of \$2,700, \$800 from drop-ins, \$1,315 from Tivity Health (Silver Sneakers), and \$1,224 in pool use fees.

Total expenses for the month were \$20,394 for a monthly profit of approximately \$4,784. Major expenses were \$3,904 for wages, \$2,161 for repairs and maintenance, \$1,923 for supplies of all kinds, and \$5,302 for utilities.

It was also noted the \$5,000 was added to the Reserve Account in order to start preparing for the need to purchase or lease fitness equipment when our agreement with Family Fitness to use their equipment expires.

Motion to approve the August Treasurer's Report by Gene Christoffersen, seconded by Brian Hettinger; motion passed.

6. Approve August Accounts Payable:

John Grimes submitted a written Accounts Payable report: Total current accounts payable as \$5,741.49. This amount does not include the DTE bill that will be coming between now and our next meeting along with the extra \$1,000 that we have authorized to pay down our past-due amount.

Our current bank balances as of September 14, 2021, were Checking, \$75,439.68.58, Reserve Account, \$45,012.07, Pickleball, \$2,901.21.

John Grimes recommended the payment of the bills listed on the Accounts Payable: City of Fremont, \$300, Consumers Energy, \$3,634.73, Fremont Ace Hardware \$672.46, Kendall Electric, \$708.65, Konica Minolta \$92.13, NCATS \$75.00, Nieboer Electric \$20,85, Quality Air \$237.67 for a total of \$5,741.49 plus the DTE + \$1,000 invoice when it is received. Motion to approve the payments made by Kris Carpenter, seconded by Brian Hettinger; motion passed.

7. Review Old Business:

A. Girl Scouts. The Girl Scout troop the inquired about space at the Rec Center have found another space to use.

8. Recreation Authority Business for Board Discussion and Action:

- A. Rec Center Survey. Dawn Finch has developed a short survey (18 questions) that will be available to take October 1-15. The Board will receive the results for review when the survey ends.
- B. Discussion of Rec Center prices. After much discussion of pricing, the Board came to the agreement to increase membership prices in 2022 as follows: Student Membership \$17, Individual Membership \$22, and Family Membership \$44. This is a 10% increase. It should be noted that membership pricing has not increased in two (2) years.
- C. Rec Center Hours. Beginning Monday, October 4, 2021, the Rec Center hours will be Monday-Friday 6:00 a.m. – 8:-- p.m.; Saturday 9:00 a.m. – 4:00 p.m. and closed on Sunday. The new closing time will not affect classes or programs that may go later than 8:00 p.m. The Director will be monitoring the use of the building, especially at night, and adjust hours as needed. It should also be noted that the Director plans to have Sunday hours during the winter months (January, February, March). The hours are still to be determined.
- D. Discussion of purchasing a merchandiser refrigerator for the lobby. After discussion about concessions and the need for a merchandiser refrigerator a motion was made by Gene Christoffersen, seconded by Kris Carpenter, to purchase a refrigerator for \$2,000 or less; motion passed.

9. Director's Report:

Dawn Finch submitted a written report. We will be having an open house on Sunday, September 19 from Noon – 4:00 p.m. An trial evening water aerobics class will run Monday/Wednesday evenings September 13 – October 6 from 5:45 – 6:45 p.m. Cost is \$25R / \$30 NR, \$5 Drop-in fee. There will be a 3-on-3 Basketball Tournament on Saturday, September 25 starting at 11:00 a.m. This is part of Fremont's Harvest Festival. There will be a a bus trip to downtown Chicago on Saturday, November 13. Departure and return is at the Rec Center. We'll leave approximately 7:00 a.m. and return approximately 11:00 p.m. Cost is \$50 R/ \$55 NR with a \$25 down-payment required. The American Heritage Gun Show will be in the Community Room on Sunday, November 7 from 9:00 a.m. – 3:00 p.m. Frank Ferrier was on WZZM 13's One Good Thing regarding the Tae Kwan Do classes he teaches for free in the summer.

10. Committee Reports:

- A. Personnel Committee: None
- B. Programs Committee: See Director's Report.
- C. Facilities Committee: None
- D. Executive Committee: None

11. Closed Session: None needed

12. Next meeting October 21, 2021

13. Motion by Steve Heiss, seconded by Gene Christoffersen to adjourn the regular meeting at 8:36 p.m.; motion passed.

Dawn Finch, Secretary